

AGENDA

**CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
REGULAR BOARD MEETING
MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368**

December 5, 2017 at 6:30 PM

BOARD MEMBERS' BUSINESS

- | <i>Item</i> | <i>Description</i> |
|-------------|---|
| 1. | Roll Call to determine presence. |
| 2. | Call to order. |
| 3. | Consider approval of minutes from November meeting. |
| 4. | Review of November Financial Statements and Budget. |

OLD BUSINESS

5. Presentation of Administrative Programs.
 - a. Review of Downtown Sidewalk Projects
 1. Phase I - 100 and 200 Blocks. Of San Patricio Ave
 2. Phase II - TxDOT Alternatives Transportation Grant
 - b. Review of MEDC Loan Programs
 1. Draw request SMRF-TDA
6. Update on purchase of 605 Front Street.
 - a. Resolution and Public Hearing authorizing project.
7. Approval of Contract with Better City for marketing services of I37 tract.
 - a. Resolution and Public Hearing authorizing project
8. Discussion of City of Mathis Tax Abatement and Incentive Resolution
9. Report on MEDC Financial Review and Audit
10. Report on Administrative Services Contract

NEW BUSINESS

11. Discussion of purchase of 42.84 acres know as 1025 Freeman Mathis, TX for housing project.
 - a. Resolution and Public Hearing authorizing project.
12. Discussion of MEDC policy on donations.

REPORTS

1. Executive Director
 - a. Sales Tax Report month of October – August Sales
 - b. CDFA Summit – Atlanta, GA.
 - c. MEDC Holiday Schedule
2. Marketing/Facebook Report
 - a. Shop Small Event
 - b. Update on Mathis First Responders Raffle
 - c. Grand Opening Xsellence Realty Office Dec 7th 11AM.
 - d. New Business and Retention report.
 - e. Training on Sales Tax, open meetings and public information act, December 7th and 8th.
3. Small Business Technical Assistance Program
 - a. Workshop on November 9th – Business Marketing
 - b. Workshop on November 16th – Setting up and Managing Facebook for small businesses.
 - c. Scheduled Workshop for December 7th – Small Business Accounting

13. DISCUSSION OF FUTURE AGENDA ITEMS FOR JANUARY 2017 MEDC BOARD

MEETING

14. ADJOURNMENT

EXECUTIVE SESSION RESERVATION

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations Attorney, real estate acquisitions, or other purposes

authorized under the "Open Meetings Act." In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the "Open Meetings Act" authorizing the session will be publicly announced by the presiding officer.

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at the Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.



Pat Doherty, EDC Secretary

At 9:05 a.m. / ~~p.m.~~ on Dec 1, 2017
