

AGENDA

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING
MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368

MARCH 13, 2018 at 6:30 PM

BOARD MEMBERS' BUSINESS

- | <i>Item</i> | <i>Description</i> |
|-------------|--|
| 1. | Roll Call to determine presence. |
| 2. | Call to order. |
| 3. | Recognition of new Board Members <ul style="list-style-type: none">a. Swearing in of new Board Members |
| 4. | Consider approval of minutes from February 2018 meeting. |
| 5. | Review of February 2018 Financial Statements and Budget. <ul style="list-style-type: none">a. Discussion of RFQ for Accounting and Audit services.b. MEDC Financial and Loan Reportsc. MEDC Sales Tax Economic Report<ul style="list-style-type: none">A. Joint Task Force SPCEDC/MEDCB. Presentation of Sales Tax Revenue – City of Mathis |

PUBLIC FORUM

Citizen Presentations from the floor.

PROCEDURE

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

OLD BUSINESS

5. Presentation of Administrative Programs.

a. Review of Downtown Sidewalk Projects

i. Phase I - 100 and 200 Blocks. Of San Patricio Ave

a. Solicitation of Design/Build for Downtown Sidewalk Benches, Trash Cans and Planters

- Campaign for Benches, Trash Cans and Planters
- Business Advertising
- Community Landscaping

ACTION ITEM: Motion to approve proposed Community Solicitation for design, build, and donation project.

ii. Phase II - TxDOT Alternatives Transportation Grant

b. Update on I37 project

i. Better City

ii. MuniCap

c. Update on 1025 Freeman project

i. Discussion of project feasibility

d. 605 Front Street

e. 100 ac. Business Park

6. Annual SPCEDC Economic Update Luncheon

NEW BUSINESS

7. Presentation by All Cross Texas

8. Discussion of HEB Recognition Celebration

9. Action Item: Project approval of application for Community Enhancement Fund Grant

a. Motion: Motion to approve Community Health Clinic Project and support for Grant

Application to TDA for Community Enhancement Fund Grant.

10. Discussion of News Letter for Web Page

- a. **MEDC News Letter “Did you know?”**

11. Discussion and Possible Action - SPCEDC Partners Breakfast – Mathis on May 16, 2018

- a. **Location**
- b. **Sponsors**

12. Discussion of Small Business Technical Assistance Program.

- a. **Outreach**
 - i. **Merchant Meetings – Business After Hours**
- b. **Group Classes**
- c. **Individual consultation**
- d. **Sponsored Training**

13. Executive Session:

- a. **Motion to move to Executive Session for Discussion of Personnel matters, MEDC Personnel Manual, as authorized by Section 551.074 of Texas Government Code Chapter 551; and Discussion of Real Estate purchase as authorized by Section 551 of the Texas Government Code Open Meetings.**

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations Attorney, real estate acquisitions, or other purposes authorized under the “Open Meetings Act.” In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the “Open Meetings Act” authorizing the session will be publicly announced by the presiding officer.

- b. **Motion to close Executive Session and Reconvene Regular Board Meeting.**

14. Action Item: Motion to Approve MEDC Personnel Manual.

REPORTS

1. Executive Director

- a. **Report on HCA Mathis Clinic**
 - i. **2018 Community Enhancement Fund**

b. SPCEDC Economic Update Luncheon 3/7/18

2. Business Retention and Recruitment

- a. Update of Business Retention programs**
 - i. Number of Business contacted**
 - ii. Social Media**
 - iii. Grand Openings**
 - iv. Technical Assistance**
- b. Update of Business Recruitment programs**
 - i. Number of inquirers and request for information**
 - ii. Real Estate Development**
 - 1. Better City Collateral Report**
 - 2. MEDC R/E Collateral Report**
- b. Mathis Merchant Programs**
 - i. Merchant Meeting**

1. Small Business Technical Assistance Report

- a. Completed Technical Assistance projects**
- b. Upcoming Technical Assistance projects**
- c. Upcoming Technical Assistance programs**
- d. Number of participants/Revenue received/Expenses**

6. DISCUSSION OF FUTURE AGENDA ITEMS FOR FEBRUARY 2018 MEDC BOARD

MEETING

7. ADJOURNMENT

EXECUTIVE SESSION RESERVATION

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations Attorney, real estate acquisitions, or other purposes authorized under the "Open Meetings Act." In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the "Open Meetings Act" authorizing the session will be publicly announced by the presiding officer.

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.



Pat Doherty
EDC Board Secretary

At 10 a.m. /p.m. on March 9, 2018.