

Agenda

**CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
MEDC BOARD MEETING
MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368**

September 1, 2020 at 6:30 pm

BOARD MEMBERS' BUSINESS

Item.

1. Roll call – Confirm Quorum
2. Call to order.
3. Pledge of Allegiance
4. Consider approval of August 1st, 2020 minutes.

ACTION ITEM: motion to approve August 1st, 2020 minutes.

5. Review, discuss, and consider approval of August financials statements and any related matters.
 - a. Review, discussion, and approval of August financials and any related matters.
 - i. Review and discussion of the August Income Statement.
 - ii. Review and discussion of August Balance Sheet.

ACTION ITEM: motion to approve August financial Statements.

- b. MEDC Loan Report update.
- c. Review Cash Flow Budget & Financials.
 - i. Review and discussion on MEDC Cash Flow Budget & Financials.
- d. 2019 - 2020 Audit – Update
6. Review, discuss and consider approval of MEDC 2020 – 2021 Annual Operating Budget
 - a. Budget Committee report – Lori Trejo MEDC Finance Director

ACTION ITEM: Motion to approve MEDC Annual Operating Budget

PUBLIC FORUM

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issues concerning the group the Mathis Economic Development Corporation may not answer questions and

no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

Action item: Call for any comments from the audience.

Old Business

7. Presentation of Administrative Programs .
 - a. Update on Settlement at the Ranch project and any related matters.
 - b. Update on Settlement at the Ranch Multi-Family project and any related matters.
 - c. Update on CrackSeal of Texas Building Construction, and any related matters.
 - d. Update on the Mathis Business Park Montana Street project and any related matters.
 - e. Update on the 2019 TXCDBG Downtown Revitalization and Main Street Program Project.
 - f. Review discuss and Possible Action on acquisition of the “Old Red John” buildings located at the corner of San Patricio and Bee Street Mathis, Texas.

ACTION ITEM: Motion to approve the **PROJECT RESOLUTION** to acquire the property located at the corner of San Patricio Ave and Bee Street for Downtown Revitalization and Economic Development, and Further authorize the Public Hearing on the **PROJECT**.

New Business

8. Review and discuss.
 - a. Review and discuss option contract with National Development Council for the purchase of 5.99 acres of the Settlement at the Ranch Multi-Family site, possible action item.

ACTION ITEM: Motion to approve option contract with National Development Council.
 - b. Discussion on the Mathis Health Clinic project, and any related matters.
 - i. Review and discuss proposal from Azimuth Grants for procurement of Medical Equipment Grants.

ACTION ITEM: Motion to approve Azimuth Grants proposal for submission of grant applications for the Mathis Health Clinic medical equipment.
 - c. Review and discussion of the U.S. Small Business Administration (SBA) EIDL (loan).

ACTION ITEM: Motion to approve Resolution for SBA-EIDL (loan).
 - d. Review and Discuss MEDCs Strategic Plan for the upcoming year and five years.

- i. Presentation of the Strategic Plan Committee proposed plan for the next year and five years – Mitch Smolik

ACTION ITEM: Motion to approve the MEDCs Strategic Plan for the 2020 – 2021 and future years plan.

- e. Executive Director Performance Review

ACTION ITEM: Motion to adjourn to Executive session to discuss Annual Performance Review of the Executive Director by the Executive Director Review Committee.

Executive Session

- i. **Open Executive Session**

- A. **Discuss of personnel as authorized by section 551.074 of the Texas Government Code Opening Meetings.**

- B. **Discussion of legal matters pertaining to the MEDC authorized by section 551.087 of the Texas Government Code Openings Meetings.**

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations attorney, real-estate acquisitions, or other purposes authorized under the “Opened Meetings Act”. In the event that the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the “Open Meetings Act” authorizing the session will be publicly announced by the presiding officer.

- ii. **Action Item: Motion to move from Executive Session back to open MEDC Regular Scheduled meeting.**

9. Reconvene Regular Scheduled MEDC Board Meeting.

1. **Action Item:** Motion to approve matters discussed in the Executive Session concerning Executive Director annual review.
2. **Action Item:** Motion to approve the Resolution for Executive Director Employment Agreement.
3. **Action Item:** Motion to approve actions resulting from Executive Session discussion of legal matters pertaining to MEDC.

10. Executive Director’s Report

- i. County Commissioner Report
- ii. Sales Tax Report

11. DISCUSSION OF FUTURE AGENDA ITEMS FOR OCTOBER 2020 MEDC BOARD MEETING.

12. ADJOURNMENT

EXECUTIVE SESSION RESERVATION

PUBLIC NOTICE IS HERE BY GIVEN THAT THE Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporation Attorney, real-estate acquisition, or other purposes authorized under the “Open Meetings Act”. In the event the Board of Directors elected to go into closed sessions regarding an agenda item; the purpose of the closed session and the section of the “ Open Meetings Act” authorizing the session will be publicly announced by presiding officer.

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at the Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda on all non-emergency meetings at least 72 hours prior to the call to order of said meeting.

**Pat Doherty
MEDC Secretary**

At 2:51 am/pm on September 1st 2020