

Minutes

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION

Regular Board Meeting

MEDC OFFICE, 111 E. SAN PATRICIO AVE.

MATHIS, TX 78368

March 5, 2019 at 6:30 p.m.

BOARD MEMBERS' BUSINESS

- | <i>Item</i> | <i>Description</i> |
|---|--|
| 1. Roll Call of members. | |
| President | Vicente Gonzalez |
| Vice President | Char Brown |
| Secretary | Pat Doherty |
| Treasurer | Elvira Chavez |
| Director | Frank Galvan |
| Director | Michelle Herrera |
| Director | Mitchel Smolik |
| Executive Director | Doug Dowler |
| Financial | Lori Trejo |
| Marketing | Roxanne Breiten |
| 2. Call to order. | |
| | President calls meeting to order 6:45 p.m. |
| 3. Recognition of new Board members | |
| a. Swearing in of new Board Members | |
| | Swearing of reappointed members and new member by City Secretary |
| | Treasurer Elvira Chavez |
| | Director Michelle Herrera |
| | Director Frank Galvan |
| | Congratulation by Vicente Gonzalez and Doug Dowler to reappointed board members |
| 4. Consider approval of minutes from February 2019 regular board meeting. | |
| | Pat motioned to approve February minutes, Seconded by Char. Approved (6-0). |
| 5. Review of February 2019 Financial Statements and Budget. | |
| a. Discussion of audit services. | |
| | Ann Fields presents audit report for the 2016 – 2017 year. |
| b. MEDC Financial and Loan Reports | |
| | February financial statements and budget approved. Motion by Michelle, seconded by Elvira (6-0). |

PUBLIC FORUM

Citizen presentations from the floor.

PROCEDURES

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

OLD BUSINESS

5. **Presentation of Administrative Programs.**
 - a. **Review of Downtown Sidewalk Projects**
 - i. **Phase II - TxDOT Alternatives Transportation Grant**
No update
 - b. **Update on HWY 359 - 21 -acre project. – “The Settlement at the Ranch”**
City Counsel has approved MEDC as bond insurer. Teacher luncheon is scheduled for March 8th at 12 pm McCraw Building.
 - c. **Health Clinic**
Contractor is expected to finish by the 15th of April, and Dr. Acuna is hoping to open the first week of May.

NEW BUSINESS

6. **Review and Discuss**

- a. **San Patricio Co. Day in Austin**
Bus will pick us up at 7 am at Smolik. MEDC has a scheduled appointment to meet with TDA representatives. Tentative Schedule is in your packet.
- b. **2019 SPCEDC Economic Update Luncheon**
Luncheon is scheduled for March 27th, please give Roxanne a head count as to whom will be attending
- c. **Cpro**
Darcy Shaw has recommended an IT company, to help monitor all MEDC IT software updates
- d. **Ratification of submission of PID petition to the City of Mathis**

Action Item: Motion to approve the PID petition to the City of Mathis
Elvira motioned to approve the PID petition to the City of Mathis. Seconded by Pat. Approved (6-0)
- e. **Resolution authorizing the petition requesting the establishment of the City of Mathis Public Improvement District No. 1 to the City of Mathis**

Action Item: motion to approve the Resolution

Char motioned to approve the resolution authorizing the petition requesting the establishment of the City of Mathis Public Improvement District No. 1 to the City of Mathis. Seconded by Pat. Approved (6-0).

REPORTS

1. Executive Director

7. DISCUSSION OF FUTURE AGENDA ITEMS FOR APRIL 2019 MEDC EXECUTIVE BOARD MEEETING. [CRI engagement letter](#).

8. ADJORNMENT

[Elvira motioned to adjourn, seconded by Michelle. Approved \(6-0\)](#)

EXECUTIVE SESSION RESERVATION

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations Attorney, real estate acquisitions, or other purposes authorized under the "Open Meetings Act." In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the "Open Meetings Act" authorizing the session will be publicly announced by the presiding officer.
