

Minutes

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
MEDC BOARD MEETING
MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368

June 9, 2020 at 6:30 p.m.

BOARD MEMBERS' BUSINESS

Item	Description
1. Roll call to determine presence.	
President	Vicente Gonzalez Present
Vice President	Char Brown Present
Secretary	Pat Doherty Present
Treasurer	Elvira Chavez Present
Director	Frank Galvan Present
Director	Michelle Herrera Present
Director	Mitchel Smolik Present
Executive Director	Doug Dowler Present
Finance	Lori Trejo Present
Office Admin	Roxanne Breiten Present
2. Call to order.	
	President Vicente Gonzalez called the meeting to order at 6:30 p.m. Executive Director ask to enter item C under part 4 of the Agenda.
3. Consider approval of April 7th, 2020 minutes.	
	May meeting was canceled. Action item: Motion to approve April 7th, 2020 minutes. Secretary Pat Doherty motioned to approve the April 7 th , 2020 minutes, seconded by Director Frank Galvan. Approved (7-0).
4. Review, discuss and consider approval of the April financials statements and any related items.	
a. Review, discussion and approval of May financials and any related matters.	
i. Review and discussion of the May Income Statement.	
ii. Review and discussion of May Balance Sheet.	
	Action item: Motion to approve May Financial Statements. The May financials, May Income Statements and Balance Sheet, were approved by the Board. Treasurer Elvira Chavez motioned to approve the May Income Statement and Balance Sheet, seconded by Director Frank Galvan. Approved (7-0).
b. Review discuss <u>CASH FLOW BUDGET</u> .	
i. Review and Discussion discuss on MEDC Cash Flow Budget & Financials.	

c. Review and discussion of request of proposals for RFP for Audit Purposes.

Doug proposed issuing an RFP for Audit proposals. Director Mitchel Smolik motioned to approve, seconded by Director Michelle Herrera.

Approved (7-0).

PUBLIC FORUM

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on issues concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

Action item: Call for any comments from the audience.

No one representing the public appeared.

OLD BUSINESS

5. Presentation of Administrative Programs.

- a. Update on Settlement at the Ranch project and any related matters.
- b. Update on Settlement at the Ranch Senior Village project and any related matters.
- c. Update on Mathis Business Park Montana Street project and any related matters.
- d. Update on the 2019 TXCDBG Downtown Revitalization and Main Street Program project.

Doug said that at this time all projects are moving forward.

NEW BUSINESS

6. Review and Discuss

- a. Discussion on Settlement at the Ranch Brokerage Services Agreement renewal.
A new Settlement at the Ranch Brokerage Service Agreement is required because Holtzclaw Hermann Real Estate Co. is now Bluntzer Real Estate.
- b. Discussion on Mathis Health Clinic Project, and any related matters.
 - i. Funding from USDA has been committed and Architects and Engineers are working on final plan design and cost estimates.
 - ii. Discussion and approval of submission for the CARES Act application to EDA.
Action item: Motion to approve the submission of the CARES Act application to EDA.
Following a discussion of the Mathis Health Clinic matters, the board of directors approved the submission for the CARES Act application to Economic Development Administration (EDA). Motioned by Director Frank Galvan, seconded by Director Michelle Herrera.
- c. Discussion on CrackSeal of Texas Building Construction, and any related matters.
 - i. Pending completion by CrackSeal of Texas this project can move forward and result in possible additional revenue for MEDC.
CrackSeal is searching for funding to begin construction of their building.

- d. **Discussion on The Old Gin Brewing Company project, and any related matters.**
Old Gin Brewing Company has paid the remaining balance, and has been given the deed. We are waiting to receive a copy of the filed deed of new ownership from the courthouse. Discussion and action on Strategic Planning and Budget weekend workshop and any related matters.
Action Item: motion to approve a date for a weekend workshop.
Following discussion Director Frank Galvan motioned to approve June 27th for a Strategic Plan weekend workshop, seconded by Treasurer Elvira Chavez. Approved (7-0).

Executive Session:

7.

- a. **Motion to move to Executive Session for discussion of legal matters pertaining to Mathis EDC authorized by Section 551.087 of the Texas Government Code Open Meetings.**
- b. **Motion to move to Executive Session for discussion of Personnel Matters as authorized by Section 551.074 of the Texas Government Code Open Meetings.**

Vice President Char Brown motioned to close regular session to enter into executive session at 7:30 pm. Seconded by Director Mitchel Smolik. Approved (7-0).

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations Attorney, real estate acquisitions, or other purposes authorized under the "Open Meetings Act." In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the "Open Meetings Act" authorizing the session will be publicly announced by the presiding officer.

- a. **Motion to close Executive Session and Reconvene Regular Board Meeting.**
President Vicente Gonzalez reconvened the meeting at 8:07 pm.

8. **Action Item: Motion to Approve actions resulting from Executive Session discussion of legal matters pertaining to Mathis EDC.**

No action was taken at this time.

9. **Action Item: Motion to Approve actions resulting from Executive Session discussion of Personnel Matters.**

No action was taken at this time

10. **DISCUSSION OF FUTURE AGENDA ITEMS FOR JULY 2020 MEDC BOARD MEETING.**

Update on Front Street and Dr. Acuna matters.

11. **Adjournment.**

Treasurer Elvira Chavez motioned to adjourn, seconded by Director Frank Galvan. Approved (7-0).

President Vicente Gonzalez adjourned the meeting at 8:11 p.m.