

Minutes

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
MEDC Board Meeting
MEDC OFFICE, 111 E. SAN PATRICIO AVE. MATHIS, TX 78368

June 4, 2019

BOARD MEMBERS' BUSINESS

ITEM

DESCRIPTION

1. Roll call of members.

President	Vicente Gonzalez	Present
Vice President	Char Brown	Late
Secretary	Pat Doherty	Present
Treasurer	Elvira Chavez	Present
Director	Michelle Herrera	Absent
Director	Frank Galvan	Present
Director	Mitchel Smolik	Present
Executive Director	Doug Dowler	Present
Finance	Lori Trejo	Present
Office Admin	Roxanne Breiten	Present

2. Call to order.

President Gonzalez called the meeting to order at 6:33 p.m.

3. Consider approval of minutes from May 2019 MEDC Board Meeting.

Pat moved to approve the May minutes, seconded by Elvira. Motion approved (5-0)

4. Review of May Financial Statements and Budget.

a. Review and approval of May financials.

b. MEDC Loan Report

Following discussion, the May Financial income statement, balance sheet and loan report were approved.

Moved by Mitchel, seconded by Pat. Approved (5-0).

c. Update on .2017-2018 audit.

The MEDC's CPA will finalize the trial balance, and we will forward the documents to the auditor.

i. 2018-2019 Budget; possible action item to amend 2018-2019 budget.

When the bonds are closed, the budget will be amended to reflect those costs.

e. Action Items:

1. Select Audit/ Budget Committee

Board President Vicente Gonzalez and Secretary Pat Doherty volunteered for the audit and budget committee.

2. Select Executive Director Performance Review Committee

The Executive Board members will be the Executive Directors Performance Review Committee, as it was last year.

PUBLIC FORUM

Citizen presentation for the floor.

PROCEDURES

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on issues concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

OLD BUSINESS

5. Presentation of Administrative Programs. Update on HWY 359 – 21-acre project. -The Settlement at the Ranch

The Oryx loan officer does not think he can persuade his credit committee to approve the bond because it is too small. Gregory is also selling bonds to finance their developments. Doug explored combining the two bonds issues to create a larger bond structure. Gregory has boundary issues with the City of Corpus Christ which may not be resolved this summer. Doug is investigating alternative solutions.

b. Update on Health Clinic

The Health Center has been open for two weeks. Dr. Acuna is planning a grand opening for July The MEDC will execute a lease agreement that will include insurance and maintenance costs.

1. Update on USDA Community/Facilities Application

The USDA has received our full application, it will be reviewed and entered into their system. When complete the USDA will notify Doug of the next steps.

NEW BUSINESS

6. Review and Discuss

a. Review and possible, approval of Old Gin – Brewing Co. Project Resolution

i. Action Item: motion to approve Resolution for Old Gin Brewing Co. Project

Frank motioned to approve the Resolution for Old Gin Brewing Co. Project, seconded by Pat. Approved (6-0).

b. Review and possible approval of conference and training for MEDC Board Member and Staff

i. Action Item: motion to approve recommended MEDC Board & Staff Training

Frank motioned to approve recommended MEDC Board & Staff Training. Seconded by Mitch. Approved (6-0)

c. Discuss and possible action to move July Board Meeting to July 9th.

Frank moved to approve moving the Board Meeting to July 9th. Seconded by Char. Approved. (6-0).

REPORTS

7. Executive Director Report

a. Partner Breakfast

Thirty-eight people attended the breakfast. Presentations were given on the Settlement at the Ranch, Municap, the breakfast sponsor, on Municipal Financing, and Foster Edwards on the Mathis and the County economic updates.

b. Biz Fest

An organizational discussion on Biz Fest is set for July 9 with the interested organizations. Doug will talk with MISD Superintendent Hernandez about project approval.

c. 2019-2020 Budget Process

There will be a separate budget for the rental and development of the Settlement at the Ranch project, and new accounts for bond transactions and internal MEDC expense account setup.

8. DISCUSSION OF FUTURE AGENDA ITEMS FOR JULY MEDC BOARD MEETING

Discussion on scheduling Executive Meetings.

9. Adjournment

The President adjourned the meeting at 8:32 p.m.

EXECUTIVE SESSION RESERVATION

Public Notice is hereby given that the Board of Directors may elect to go into close session at any time during the meeting in order to discuss matters listed on the Agenda concerning personnel, consultation with the Corporations Attorney, real-estate acquisition, or other purposes authorized under the "Open Meetings Act". In the events the Board of Directors elect to go into closed session regarding an agenda item; the purpose of the closed session and the section of the "Open Meetings Act" authorizing the session will be publicly announced by the presiding officer.

POSTING CERTIFICATION

I hereby certify that this public meeting Agenda was posted in a public place at the Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an Agenda of all non-emergency meetings at least 72 hours prior to the call of said meeting.