

Minutes

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION

MEDC Board Meeting

MEDC OFFICE, 111 E. SAN PATRICIO AVE. MATHIS, TX 78368

April 4, 2019

BOARD MEMBERS' BUSINESS

<i>Item</i>	<i>Description</i>		
1. Roll call of members.			
Vicente Gonzales	President		Present
Char Brown	Vice President		Present
Pat Doherty	Secretary		Present
Elvira Chavez	Treasurer		Present
Frank Galvan	Director		Absent
Michelle Herrera	Director		Absent
Michelle Smolik	Director		Absent
Doug Dowler	Director		Present
Lori Trejo	Finance		Present
Roxanne Breiten	Marketing		Present

2.Call to order

President called meeting to order at 6:35 p.m.

3. Consider approval of minutes from March 2019 MEDC Board Meeting.

Char moved to approve March 2019 MEDC Board Meeting Minutes. Seconded by Pat.

Approved (4-0).

4. Review of March Financial Statements and Budget.

a. Discussion of Audit Services

Action item: accept the Audit

Upon discussion Pat motioned to accept the 2016-2017 CRI Financial Draft Audit. Seconded by Char. Approved (4-0).

Action Item: Motion to approve letter of engagement from CRI for 2017-2018 audit.

Upon discussion, Elvira motioned to approve letter of engagement from CRI for 2017-2018 audit. Seconded by Pat. Approved (4-0).

b. MEDC Financial and Loan Reports.

Upon discussion the March financial statements and Budget are approved. Motioned by Elvira seconded by Char. Approved (4-0).

PUBLIC FORUM

Citizen Presentation from the floor.

PROCEDURES

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

OLD BUSINESS

5. Presentation of Administrative Programs.

a. Update on HWY 359 – 21 – acre project. – “The Settlement at the Ranch” -Courtney Moss

i. Mortgage Presentation – City employees, Palma Real, Community

Certainty Home Loans, Courtney Moss- Loan Officer, presents information to Board for upcoming Homeowner seminar on May 8th.

b. Update on Health Clinic

Clinic completion is on track and within budget. Dr. Acuna hopes to have a May soft opening. USDA has pre- approved our application for four hundred twenty thousand dollars Grant and loan which will fund phase two development.

New Business

6. Review and Discuss

a. Contract listing Settlement at the Ranch lots with Holtzclaw Real-Estate – Tara Epsy

i. Action Item: Approve listing agreement with Holtzclaw Real – Estate

Holtzclaw Real Estate presents information to Board to partner with the MEDC to promote and sell Settlement at the Ranch lots. After discussion MEDC Board approves listing agreement with Holtzclaw Real Estate. Motioned by Elvira, seconded by Pat. Approved (4-0).

b. Keep Texas Wild Triathlon

MEDC is a sponsor of the Keep Texas Wild Triathlon on Saturday, May 4th, and the MEDC Board members and staff will be volunteers.

c. Meet and greet with Dr. Acuna

The Meet and Greet for Dr. Acuna will be held Tuesday, April 9th, and Char and Pat are organizing the food. The City of Mathis will split the cost with the Mathis EDC.

d. C.A.S.T. for Kids

MEDC is a sponsor as Settlement at the Ranch for the Cast for Kids to be held at Lake Corpus Christi on Saturday, April 13th.

Reports

7. Executive Director

a. Professional Service Agreement – Dr. Acuna

After discussion and review, the professional service agreement was signed by Dr. Acuna and MEDC Board President and Vice- President.

b. San Patricio Day in Austin

The MEDC Board members presented the Texas Department of Agriculture with a photo collage of the sidewalk project and a basket filled with locally produced foods.

c. 2019 SPEDC Economic Update Luncheon

Granger McDonald spoke of the challenges to producing affordable housing in sufficient quantities to keep up with demand.

d. Doug’s Trip to Austin - Annexation

Doug was asked by the County Judge to testify on behalf of J.M. Lozano’s Bill that prohibits a county from annexing land in another county without that county’s authorization.

8. DISCUSSION OF FUTURE AGENDA ITEMS FOR MAY 2019 MEDC BOARD MEETING

Updates on the Settlement at the Ranch and Mathis Health Clinic.

9. ADJOURNMENT

The meeting adjourned at 7:35 p.m.

EXECUTIVE SESSION RESERVATION

Public notice is hereby given that the Board of Directors may elect to go into close session at any time during the meeting in order to discuss matters listed on the Agenda concerning personnel, consultation with the Corporations Attorney, real-estate acquisitions, or other purposes authorized under the “Open Meetings Act.” In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the “Open Meetings Act” authorizing the session will be publicly announced by the presiding officer.

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at the Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call of said meeting.