

Minutes

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
MEDC REGULAR BOARD MEETING
MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368

December 3, 2019 at 6:30 p.m.

BOARD MEMBERS' BUSINESS

Item	Description
1. Roll call to determine presence.	
President	Vicente Gonzalez Present
Vice President	Charlene Brown Absent
Secretary	Pat Doherty Present
Treasurer	Elvira Chavez Present
Director	Michelle Herrera Absent
Director	Frank Galvan Present
Director	Mitchel Smolik Absent
Executive Director	Doug Dowler Present
Finance	Lori Trejo Absent
Office Admin	Roxanne Breiten Present
2. Call to order.	
	President called the meeting to order at 6:26 pm.
3. Consider approval of minutes from November 2019 MEDC Board Meeting.	
	Action item: Motion to approve the November minutes. Secretary Pat Doherty motioned to approve the minutes for the November Board meeting, seconded by Treasurer Elvira Chavez. Approved (4-0).
4. Review, discuss and consider approval of the November financials statements and any related items.	
	a. Discussion and update on 2018-2019 Audit. No update available at the time.
	b. Review, discussion and approval of November financials and any related matters.
	i. Review and discussion of the November Income Statement.
	ii. Review and discussion of November Balance Sheet.
	Action item: Motion to approve November's Financial Statements. Following presentation and discussion of MEDC financials, the November Income Statement

and Balance Sheet were approved. Treasurer Elvira Chavez motioned to approve, seconded by Director Frank Galvan. Approved (4-0).

c. Review, discussion and approval of the MEDC Revolving Loan Report, and any related matters.

Action item: Motion to approve November Revolving Loan Report.

Following presentation and discussion the MEDC Revolving Loan Report for November was approved. Treasurer Elvira Chavez motioned to approve, seconded by Director Frank Galvan. Approved (4-0).

PUBLIC FORUM

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on issues concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

Call for any comments from the audience.

No one representing the public appeared.

OLD BUSINESS

5. Presentation of Administrative Programs.

a. Update on settlement at the Ranch project and any related matters.

A new 69 quarter-acre lot plat map was presented to Board members. Engineers are working on a new cost estimate for streets and infrastructure. Only the public improvements will be financed by the PIDS and TIRZ programs.

b. Update on the Mathis Health Clinic Phase II.

i. Report on the application to USDA/ Facilities program.

No update

Marketing of Mathis Health Clinic discussed.

c. Update on Old Gin Co. Project.

i. Report on the status of the approval from the taxing entities for acquisition of the 100 Rockport property.

Linebarger is in the process of processing the paperwork; we will receive a letter when the work is finished. When we receive the letter, we take the payment to Mrs. Galvan at the Mathis ISD Tax Office.

d. Update on the 2019 TXCDBG Downtown Revitalization and Main Street Program project.

No update until the first of the year.

NEW BUSINESS

6. Review and Discuss

a. Report on Board Member Term Renewal and all related matters.

Pat, Vicente, Mitchel and Char; are up for term renewal. Mary will report to City Council on December 9th, and the ad will run in the paper the week of December 19th. The deadline for applications is January 3rd, City Council will appoint members on January 13th. The MEDC Board members will have the swear in on February 4th.

b. Discussion and possible action of the Mathis Business Park Project, and any related matters.

Presentation of proposed Montana Street Section and Development Cost Estimate. Crack Seal will go in debt to finance the building. We should have more detailed information at next week's Joint Workshop.

REPORTS

7. Executive Director Report.

a. Joint workshop with the City – Dec. 10 @ 6:30 p.m.

On Tuesday, December 10th MEDC will have a joint workshop with the City to discuss the Mathis Business Park and Settlement at the Ranch. Crack Seal will give a presentation of their product and the details of their business development plans. Environmental engineers from LNV Engineering will be here to speak to any environmental concerns.

8. DISCUSSION OF FUTURE AGENDA ITEMS FOR JANUARY MEDC BOARD MEETING.

Update on the Mathis Health Clinic status.

9. Adjournment.

Treasurer Elvira Chavez motioned to adjourn the meeting, seconded by Director Frank Galvan. Approved (4-0).

President Vicente Gonzalez adjourned the meeting at 7:18 p.m.