

AGENDA

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION

BOARD MEMBER MEETING

MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368

June 5, 2017 at 7 PM

BOARD MEMBERS BUSINESS

- | <i>Item</i> | <i>Description</i> |
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| 1. Roll Call to determine presence. | |
| 2. Call to order. | |
| 3. Consider approval of minutes from May meeting. | |
| 4. Review of May Financial Statements and Budget. | |
| | a. Budget adjustments |
| | b. (Copy of financials before goes to board members) |

OLD BUSINESS

- 5. Presentation of Administrative Programs.**
 - a. Review Downtown Sidewalk Projects Phase I & II
 - b. Review of MEDC Loan Programs
- 6. Review of Financial Information.**
 - a. View only account
 - b. Revolving loan account

NEW BUSINESS

- 7. Review of Project, grants and matching funds committee.**
 - a. Downtown Revitalization Grant Program
 - 1. Job creation report
 - 2. Extension request
- 8. Report on MEDC use of facilities for Freedom Fest.**
- 9. Report the approval of the City of Mathis for the 100 acres for 5K walk/run.**

10. Discussion of downtown district development.

11. Review of status of city audits.

12. Budgeting for 2017-2018 year.

- a. June employee reviews
- b. July Budget Preparation
- c. August Mathis EDC Board Approval of Budget
- d. September Mathis City Council Approval of Budget

13. Discussion of MEDC Management of Financial Records effective June 1, 2017

- a. **ACTION ITEM:** Motion to approve to open a Mathis EDC operating checking account at Prosperity Bank.
- b. **ACTION ITEM:** Motion to approve signage for Mathis EDC operating account:
1. Vicente Gonzalez, Elvira Chavez, Char Brown, Pat Doherty
- c. **ACTION ITEM:** Motion to approve to open a Mathis EDC operating Payroll account at Prosperity Bank.
- d. **ACTION ITEM:** Motion to approve signage for Mathis EDC Payroll account:
1. Vicente Gonzalez, Elvira Chavez, Char Brown, Pat Doherty

14. Discussion of modification of Administrative Services Agreement between City of Mathis and the Mathis EDC.

- a. **ACTION ITEM:** Motion to approve modification of Administrative Services Agreement

15. Motion to move July 4th 7pm regularly scheduled board meeting to July 11 @ 6pm

16. Request to enter MEDC float in to the Freedom Fest Parade and decorate MEDC window(s).

17. Request to sponsor city of Mathis 4th of July business decorating contest with \$600

- a. **ACTION ITEM:** Motion to approve sponsorship of decoration contest

18. Discussion and approval of Smolik's celebration in Texas Monthly's Top 50 BBQ June 20

REPORTS

1. Executive Director

- a. Grand opening of Cricket Wireless on May 26th; Grand Opening of Rusty Goods and All Cross Texas on June 9.
- b. Closing on Gigi's delayed due to title company; Infinite Alchemy closing on June
- c. SPEDC breakfast at MISD Middle School Cafeteria
- d. Business Industrial Site - Padre Vet Clinic inquiry
- e. Inquiry on bringing a medical clinic to Mathis
- f. Discussion of Whitman property and a plan of getting properties ready for business

2. Marketing/Facebook Report

- a. Events Calendar assignments to City Council meetings
- b. Need “Likes” & “Shares”
- c. Send historical photos

3. Web Page Design

- a. Web Page update

19. DISCUSSION OF FUTURE AGENDA ITEMS FOR JULY 2017 MEDC BOARD MEETING

20. ADJOURNMENT

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.

Bobbie Bramel

EDC Assistant Secretary

At _____ a.m. /p.m. on _____, 2017 .