

# MINUTES

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION  
EXECUTIVE COMMITTEE MEETING  
MEDC OFFICE, 111 E. SAN PATRICIO AVE.  
MATHIS, TX 78368

July 24, 2017 at 2:00 PM

## COMMITTEE MEMBERS' BUSINESS

- | <i>Item</i> | <i>Description</i> |
|-------------|--------------------|
|-------------|--------------------|
- 1. Roll Call to determine presence.**

<i>Secretary</i>	<i>Pat Doherty</i>
<i>Treasurer</i>	<i>Elvira Chavez</i>
<i>Executive Director</i>	<i>Doug Dowler</i>
<i>Network Asst.</i>	<i>Dea Brite</i>
<i>Marketing Asst.</i>	<i>Bobbie Brumel</i>
  
  - 2. Call to order.**

*With a quorum present of the Mathis EDC Executive Committee meeting was called to order by Exec Director Doug Dowler at 2:12pm.*
  
  - 3. Consider approval of minutes from June meeting.**

*No minutes for June due to Executive Session for personnel matters.*
  
  - 4. Review of July Financial Statements and Budget.**

*Motion to approve July Financial Statements and Budget by Elvira, second by Pat. Motion passed.*
- ### OLD BUSINESS
- 5. Presentation of Administrative Programs.**
    - a. Review of Downtown Sidewalk Projects**
      - 1. Phase I - 100 and 200 Blocks of San Patricio Ave**

*Planners report is available with revisions. Doug will meet with Planners and City Manager tomorrow to compare options with budget available. We have \$250,000 for construction, the rest of the \$100,000 is going towards engineering fees. Hope to see a design by the end of August. Doug recommends to have a public meeting to announce the design after the report is complete with final costs. Possible to have public meeting in September not later than October.*

## 2. Phase II - TxDOT Alternatives Transportation Grant

*The City's application for the \$840,000 has made it to the 2<sup>nd</sup> round of review. The next round is TBD.*

### b. Review of MEDC Loan Programs

*All loans are current and all have been paid for the month. We did get a deficiency letter from the State on the moneys that we loaned because we are required to post public notices in both English and Spanish. Must be posted for two and send a picture back to the department for verification at City hall for two week. Doug will post. Then we wait for 60-90 days to get our money back from the State.*

## **NEW BUSINESS**

### 6. Budgeting for 2017-2018 fiscal year

#### a. Budget – Fiscal year 2017 – 2018

- i. **Action Item: Motion to recommend proposed budget to the MEDC Board of Directors.**

#### b. MEDC Board Presentation and action on 2017-2018 Budget - August 2017

*Motion to approve proposed budget by Elvira second by Pat Motion passed.*

#### c. MEDC City Council MEDC 2017-2018 Budget presentation - September 2017

*We expect to have a drop in tax revenue. It seems to be a county wide trend.*

*This is the 3<sup>rd</sup> year in a row that taxes have dropped across the county.*

## 7. **REPORTS**

### 1. Executive Director

#### a. Cobblestone Hotel Project

*This project is on hold due to Cobblestone expecting the investors to be the operator owners and there is no interest in it. The MEDC is out of the deal. It is now between the property owner and Cobblestone.*

#### b. Federal and Community Resources Workshop, August 2, 2017

Coastal Bend Innovation Center, 10201 South Padre Island  
Dr., Corpus Christi, TX

8:30 am Registration-4:00 pm Closing Remarks

Housing Panel-3:00-4:00 pm

*Doug will be attending and making a presentation.*

**c. IRS Determination**

*The MEDC has received its tax exempt status back. It was a mistake on their part and has been resolved.*

**d. 2017-2018 Community Development Fund – CDBG City of Mathis**

*There were 5 awarded but we were the 6<sup>th</sup>. We will be in the top running on the next round.*

**2. Marketing/Facebook Report**

**a. SBA Government Contracting Workshop**

*A representative will be here on July 25<sup>th</sup> to give a presentation on small business government contracting at 6pm.*

**b. Facebook report**

*We are up to 551 LIKES and doing well. It is drawing in the community to our office.*

**3. Web Page Report**

**a. Bobbie will be taking over**

**8. DISCUSSION OF FUTURE AGENDA ITEMS FOR AUG 2017 MEDC BOARD MEETING**

**9. ADJOURNMENT** *Motion by Elvira, second by Pat, passed.*

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