

# Minutes

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION  
Executive Board Meeting  
MEDC OFFICE, 111 E. SAN PATRICIO AVE. MATHIS, TX 78368

February 25, 2019 at 2:00 p.m.

## BOARD MEMBERS' BUSINESS

<i>Item</i>	<i>Description</i>
1. Roll Call of members.	
President	Vicente Gonzalez Present
Vice President	Char Brown Present
Secretary	Pat Doherty Present
Treasure	Elvira Chavez Present
Executive Director	Doug Dowler Present
Financial	Lori Trejo Present
Business R & R	Roxanne Breiten Present

### 2. Call to order.

President calls meeting to order 2:15 p.m.

### 3. Consider approval of minutes from January 2019 Executive Board Meetings.

Pat motioned to approve minutes, seconded by Elvira. Approve (4-0).

### 4. Review of January 2019 Financial Statements and Budget.

#### a. Discussion of Audit services.

Doug: We paid CRI fifteen thousand of the eighteen thousand. CRI is completing audit and should have a draft report by next board meeting.

#### b. MEDC Financial and Loan Reports.

Elvira presents financial and budget report. Char motioned to approve the financials, seconded by Elvira. Approved (4-0).

## PUBLIC FORUM

Citizen Presentations from the floor.

## PROCEDURES

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

## OLD BUSINESS

### 5. Presentation of Administrative Programs.

#### a. Review of Downtown Sidewalk Projects

##### i. Downtown Sidewalk Project **Complete**

Doug: Doug: The Project is complete. One of the contractors has not been paid. Mike Barrera in an email reported that the City had paid the contractor.

##### ii. Phase II - TxDOT Alternatives Transportation Grant

City selected a design contractor; engineers were surveying today. When the design phase is completed and accepted by the City, they will forward it to TxDOT; TxDOT will administer the construction contract.

#### b. Update on HWY 359 - 21 -acre project. – “The Settlement at the Ranch”

##### i. Action Item: Motion to approve City of Mathis Public Improvement District No. 1

Doug: Because the City has decided they did not want to be the issuer of the bonds. Bond Counsel suggested that we submit a new petition with corrected amounts and issuer (MEDC). This is on the Agenda for counsel to approve at their next meeting, they will be going through a public notice process in order to do so. Char motioned to approve the petition requesting the establishment of the City of Mathis Public Improvement District No. 1. Seconded by Elvira. Approved (4-0).

##### ii. Teacher Mortgage Luncheon

Luncheon scheduled for March 8<sup>th</sup> at 12 noon, Location- McCraw Building. Certainty Mortgage will make presentation, builder will have 3-D imaging of a base model home, and pricing.

#### c. Update on Health Clinic

Demolition has begun. Utilities have been transferred to MEDC; a lawn maintenance service has been hired. The medical equipment this morning. J.D. pull permits tomorrow, he estimates he can complete the project in thirty to forty-five days. Dr. Acuna anticipates an end of April opening

## NEW BUSINESS

### 6. Review and Discuss

#### a) San Patricio Co. Day in Austin

Roxanne: San Patricio Day in Austin is March 6<sup>th</sup>, their will be a briefing on February 27<sup>th</sup>. The information packets, itinerary and pick up time will be sent to members. Kristy will make a collage from the photos of the Ribbon Cutting, Char and Pat will be putting a goodie basket together for T.D.A.

#### b) 2019 SPCEDC Economic Update Luncheon

Roxanne: The Luncheon is March 27<sup>th</sup> at the Northshore Country Club. Doors open at 11:30 am luncheon begins at 12pm. MEDC has reserved a table.

#### c) Cpro

Lori: on Darcy Shaw's recommendation, would like to hire Cpro to monitor our IT system, supplying, antivirus, system updates, and file backups offsite and on-site.

## REPORTS

### 1. Executive Director

San Patricio County EDC is soliciting memberships, we did pay our annual dues late year. Our Membership is up for renewal in July, which the SPCEDC will allow us to make quarterly payments.

San Patricio unemployment rates have decreased 1.56 percent.

Sales tax report by City of Mathis remains below last year's revenue. The other San Patricio County cities have experienced a decrease as well.

Housing Report: Median price home is at a hundred seventy-five thousand, up 9.4 percent compared to January 2018. Most houses in the price range of one hundred to a hundred ninety-nine dollars are selling. House closings were up sixty- four percent compare to January 2018.

7. DISCUSSION OF FUTURE AGENDA ITEMS FOR March 2019 MEDC EXECUTIVE BOARD MEEETING.

### 8. ADJORNMENT

Elvira Motioned to adjourn meeting, seconded by Char. Approved (4-0). President adjourns meeting at 3:02 p.m.

## EXECUTIVE SESSION RESERVATION

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations Attorney, real estate acquisitions, or other purposes authorized under the "Open Meetings Act." In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the "Open Meetings Act" authorizing the session will be publicly announced by the presiding officer.

## POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at the Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call of said meeting.