

AGENDA

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION

EXECUTIVE COMMITTEE MEETING

**MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368**

September 18, 2017 at 2:00 PM

COMMITTEE MEMBERS' BUSINESS

- | <i>Item</i> | <i>Description</i> |
|-------------|--|
| 1. | Roll Call to determine presence. |
| 2. | Call to order. |
| 3. | Consider approval of minutes from August meeting. |
| 4. | Review of August/Interim August Financial Statements and Budget. |

OLD BUSINESS

5. Presentation of Administrative Programs.
 - a. Review of Downtown Sidewalk Projects
 1. Phase I - 100 and 200 Blocks. Of San Patricio Ave
 2. Phase II - TxDOT Alternatives Transportation Grant
 - b. Review of MEDC Loan Programs
 1. Draw request pending TDA
 2. SBA Microloan Application
6. Budgeting for 2017-2018 fiscal year
 - a. MEDC City Council MEDC 2017-2018 Budget presentation – Approved 9/18/2017
7. Annual Meeting October 3, 2017
 - a. Board Officer Nominations
 - i. President – Vicente Gonzalez
 - ii. Vice President – Charlene Brown

iii. Secretary – Pat Doherty

iv. Treasure – Elvira Chavez

b. Years of Service Recognition

8. Special Called Meeting October 10, 2017

a. Annual Report

9. MEDC Annual Planning Workshop – September 28th.

a. Joint Planning workshop with MEDC, City Council and Administration, School Board and School Administration, County Commissioners, San Patricio County Economic Development and State Elected Officials.

10. MEDC Housing Workshop

a. Housing initiative to promote development, construction and marketing of a housing program within the City of Mathis.

11. Downtown Beautification Committee – Sponsored by the MEDC with Mathis Public Works and Parks Department.

a. To allow the community to participate in the revitalization of the Downtown District.

b. Leadership and membership.

12. Whitman Property Development

a. Preliminary Budget

13. Report on Administrative Services Contract

a. TMRS Retirement costs

b. Transference of Records

14. Discussion of City of Mathis Tax Abatement Guidelines and Criteria and application.

15. Discussion of Avangrid Renewables Development of Wind Farm near Mathis.

NEW BUSINESS

16. Action Item: Review and Recommendation of Approval for Accounting Services

- a. **Motion: Motion to approve recommendation to Board of Judy Clifford, CPA as MEDC Accountant.**

17. Action Item: Review and Recommendation of Approval of Personnel Policy on Benefit Eligibility.

- a. **Motion: Motion to approve Recommendation to Board of Personnel policy allowing Benefit eligibility after 30 days employment.**

18. REPORTS

1. Executive Director

- a. Sales Tax Report month of September – July Sales
- b. City of Mathis Base Budget 2017-2018
- c. CBCOG Federal & State community Resources 8/2/2017
- d. TDA Implementation Workshop; Arlington, TX 8/16/2017 – 8/18/2017
- e. TxDOT I37 Corridor Web meeting; 8/24/2017
- f. Attracting Investment & Employment; AEP 9/17/2017
- g. TWC Training Dea San Antonio 9/14/2017 – 9/15/2017
- h. CDFA Financing Small Business with the SBA 504 Program 9/19/2017
- i. Housing Finance 101-TBD

2. Marketing/Facebook Report

- a. Facebook statistics/Instagram account
- b. Small Business Orientation
- c. Grand Openings
- d. National Women in Business Day

3. IT and Conversion from the City

19. DISCUSSION OF FUTURE AGENDA ITEMS FOR SEPTEMBER 2017 MEDC BOARD MEETING

20. ADJOURNMENT

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at the Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.

Pat Doherty

Pat Doherty

EDC Secretary

At *4:05* a.m./p.m. on *Sept 13*, 2017
