

AGENDA

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
REGULAR BOARD MEETING
MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368

August 21, 2018 at 6:30 PM

BOARD MEMBERS' BUSINESS

- | <i>Item</i> | <i>Description</i> |
|-------------|---|
| 1. | Roll Call to determine presence. |
| 2. | Call to order. |
| 3. | Consider approval of minutes from July 2018 meeting. |
| 4. | Review of July 2018 Financial Statements and Budget. <ol style="list-style-type: none">Review and Possible Action of 2018-2019 Budget Revision.<ol style="list-style-type: none"><u>Action Item:</u> Motion to Approve Revised 2018-2019 MEDC Annual BudgetDiscussion of Audit services.MEDC Financial and Loan Reports |

PUBLIC FORUM

Citizen Presentations from the floor.

PROCEDURE

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

OLD BUSINESS

5. Presentation of Administrative Programs.
 - Review of Downtown Sidewalk Projects

- i. Phase I - 200 Block Of San Patricio Ave
- ii. Phase II - TxDOT Alternatives Transportation Grant
- d. Update and Possible Action on HWY 359 - 21 ac. project "The Settlement at the Ranch".
 - i. Action Item: Motion to Cancel HWY 359 – 21 ac. project, and rescind Purchase Money Contract for the purchase of the land; Withdraw Loan Application; Cancel Survey and Engineering Services; Notify MuniCap of project cancelation.
 - 1. Estimated Costs:
 - a. Earnest Money Loss \$1,000
 - b. Appraisal \$4,000
 - c. Survey \$5,500 to \$11,000
 - d. MuniCap Analysis \$2,500
 - \$13,000

NEW BUSINESS

- 6. Discussion and Possible Action on MEDC Annual Meeting.
 - a. Recommendation of Nomination Committee for Board Offices
 - Action Item: Motion to Approve Recommendation of Nomination Committee
 - b. Discussion of MEDC Annual Report
- 7. Discussion and Possible Action on GLO Application for Multi-Family Rental Grant Project.
 - Action Item: Motion to Approve Application on behalf Mathis Housing Authority.

8. Update of – YEARLY PLANNING SCHEDULE

- JUNE 2018**
- a. Strategic Plan and Programs
 - i. Goals and Objectives
 - ii. Programs/Projects
- JULY 2018**
- b. Executive Director and Staff Annual Reviews
- AUGUST 2018**
- c. Budget
- SEPTEMBER 2018**
- d. City Council Approval

9.

REPORTS

1. Executive Director

- a. Council of Development Finance Agencies - National Development Finance Summit; Dallas Texas; November 7-9.
- b. TEDC – Sales Tax Training Austin, Texas. Date: December 7, 2018
Location: Marriott Hotel, Austin, TX

2. Business Retention and Recruitment

- a. Update of Business Retention programs
 - i. Number of Business contacted
 - ii. Social Media
 - iii. Grand Openings
 - iv. Technical Assistance
- b. Update of Business Recruitment programs
 - i. Number of inquirers and request for information
 - ii. Real Estate Development
- c. Mathis Merchant Programs
 - ii. Merchant Meeting – August @ EC Select Salon

3. Small Business Technical Assistance Report


- a. Completed Technical Assistance projects
- b. Upcoming Technical Assistance projects
- c. Upcoming Technical Assistance programs
- d. Number of participants/Revenue received/Expenses

10. DISCUSSION OF FUTURE AGENDA ITEMS FOR SEPTEMBER 2018 MEDC BOARD MEETING

11. ADJOURNMENT

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.



Pat Doherty
EDC Board Secretary

At 4:15 a.m./p.m. on Aug. 15, 2018.